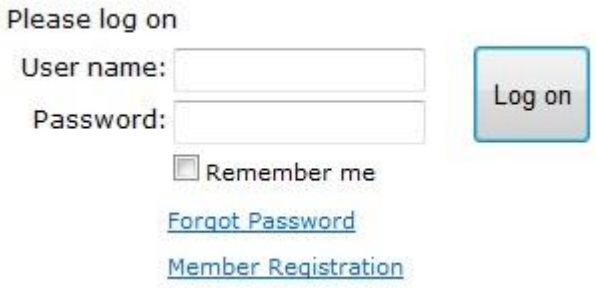
Registration and Log-in Process

Go to www.reformclub.com and click on the login button located in the top right hand corner.

If this is your first time logging in, you must first activate your account by registering for the website, please follow the instructions below.

Step 1 – Click Member Registration

To register your account, click on the 'Member Registration' link and complete the fields within the registration form.



Step 2 – Validation

- Enter your **Member number** (which is on the email invitation or can be obtained from the Club)
- Enter your **initials** and **surname** e.g. D.P. Jones – **please note that you should enter your initials in the box saying "First Name".**
- The system will validate whether the information entered is correct.
- **If the information entered does not exactly match that which is present in the Club's files, you will be unable to register. If you are having problems, please contact the Club for assistance.**

Step 3 - Set username and password

You will then be taken to a page to set your username and password. The system will suggest a username (the first initial of your first name and your last name, e.g. the suggested username for John Smith would be jsmith, but can be changed.

It will ask you to enter and confirm a password of choice**: a minimum of 6 characters containing at least one number**.

In the event the password is forgotten, please enter in an email address where the 'Reset Password' link can be sent to. **Hint:** If you hold your cursor over the question marks additional instructions appear. Once all fields are filled out, click on 'Create User' to complete the registration process.

Step 4 – Email Confirmation

Upon completion of the registration process an email will be sent to the email address entered during the registration process

Example of the confirmation message:

Member Registration – Confirmation Page

User xxx has been created and registered successfully. Email has been sent to the following email address: xxx@xxx.xxx.

Step 5 –Login to Club Website

Navigate to the club's login page by clicking on this '**Member Login**' link, or on the link located in the top right-hand corner of page Club when site www.reformclub.com

Enter the username and password you've created in the registration process. When finished, click 'Log On'.

Logging Off and Forgotten Passwords

Logging off your Club Website

It is strongly recommended to logout of the website when you are finished. Once logged into the website, the 'Member Login' button will change to 'Logout'. This button will end your session and return you back to the Website Home page.

Forgotten Password

If, at some point in the future you should forget your password, you can retrieve it by clicking on the '**Forgot Password**' link within the Member Login area. From there, you will be required to fill in the email address you provided during the registration process and click 'Reset Password'. An email will be sent to you including a link by which you can reset your password.